**About WRI India**

World Resources Institute is a global research organization that turns big ideas into action at the nexus of environment, economic opportunity and human well-being. Our 500 experts and staff work with partners in more than 50 countries; we have offices in Brazil, China, Europe, India, Indonesia, Mexico, and the United States. WRI is consistently ranked as the top global Think Tank working on environmental issues.

In 2014, WRI was ranked one of the Top Workplaces by the Washington Post.

**Overview**

WRI seeks a full-time, early career professional, as a part of our Early Professional Program (EPP) to provide research, outreach and communications support to the Climate Resilient Practice team in India. The individual will support the climate adaptation project work in India, conduct desk based research including archival research, develop analytic summaries and communications material for stakeholder engagement, as well as assist in organizing and documenting meetings, workshops and consultations. S/he will be expected to work closely with the global team as well as the WRI India communications team. Interest in programmatic learning and excellent writing skills are essential to the position. The position is most suited to an individual willing to take on the challenge of a new, fast growing, and developing programme of work.

**Responsibilities**

The EPP will be involved in the following areas:

* Desk based review of grey literature, media reports, websites, policies and policy analyses on adaptation, Monitoring and Evaluation, participatory and scaling tools.
* Writing analytic summaries, project briefs, blogs and other communications material for engaging with stakeholders in government, business and non-government sectors.
* Developing programme specific adaptation tools.
* Internal and external communications.
* Providing general administrative support.
* Organise roundtables and workshops.

**Qualifications**

***Required Qualifications:***

* Degree: Master level degree in environmental, social or developmental studies
* Experience: At least 1-2 years of experience in adaptation sector and hands-on experience in application of development tools.
* Good understanding of quantitative and qualitative methods of analysis.
* Excellent writing skills in English.
* Ability to synthesize and present complex information in a clear and concise manner, suitable for diverse audiences.
* Ability to communicate clearly and coherently, particularly in writing.
* Responsible, self-motivated, curious and efficient.
* Strong interpersonal skills and the ability to work well in a team.

**Final candidates will be required to take a writing/analytical test.**

**Optional: Finalists will need to submit 2 writing samples.**

**Salary and Benefits:** Salary is commensurate with experience and skills. WRI India offers a generous, comprehensive benefits package

**Note: This is a contractual position for one year starting Feb 1st 2017 for Indians only.**

**How to Apply**

Qualified applicants should apply online at careers.wri.org. Alternatively send your CV to Namrata Ginoya at [nginoya@wri.org](mailto:nginoya@wri.org) in order to be formally considered. Only select applicants will be contacted for interview purpose.

**About WRI India**

Established in 1982, WRI is a non-profit 501(c)(3) organization respected globally by policymakers, non-governmental organizations, and corporate leaders.

WRI’s reputation is grounded in its excellent analysis, non-partisan approach, and high-impact results. We measure our success based on how our work helps to create real-world change on the ground—and approach we call “Managing for Results.”

WRI’s work is united by and driven by our values: Innovation, Integrity, Urgency, Independence, and Respect.

WRI fosters a culture of innovative ideas, working collaboratively, and thinking independently. WRI employees are driven by the organization’s mission and have the satisfaction of helping to create a more prosperous and healthy planet.

Learn more about our organization at [www.wri.org](http://www.wri.org/).